

# Unscheduled, General Fund Overtime Hours Information Technology



KPI Owner: Tim Welsh

Process: Overtime Management

Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
<p>Baseline: 342 Hours from Nov. '12 - Oct. '13</p> <p>Goal: Reduce Overtime Hours so that it is equal to or less than 1% of total salary costs (511101), 128 hours/month</p> <p>Benchmark: TBD</p>	<p>Data Source: Expense Distribution PeopleSoft</p> <p>Goal Source: Scope Summary</p> <p>Benchmark Source: TBD</p>	<p>Plan-Do-Check-Act Step 8: Monitor and diagnose</p> <p>Measurement Method: The number of hours of overtime paid for by general fund dollars, rate calculated by dividing by total worked hours</p> <p>Why Measure: To help address structural budget issues</p> <p>Next Improvement Step: Continue to monitor</p>

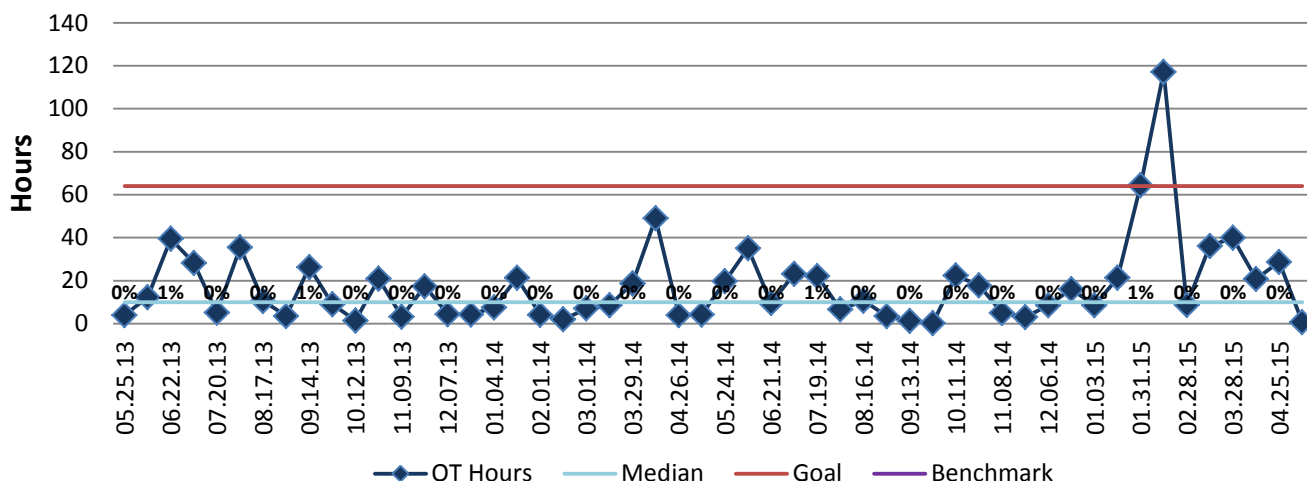
## How Are We Doing?

05.11.14-05.09.15 12 Month Goal	05.11.14-05.09.15 12 Month Actual		04.26.15-05.09.15 Goal	04.26.15-05.09.15 Actual	
<b>1,664</b>	<b>551</b>		<b>64</b>	<b>1</b>	
Hours	Hours		Hours	Hours	

## Unscheduled, General Fund Overtime Hours



Good



Root cause analysis is not necessary because the department's overtime hours are less than 2 % of Louisville Metro Government's total overtime hours.